

**REGULAR TERM
REGULAR SESSION
OCTOBER 8, 2024**

On this the 8th day of October, 2024, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from September 24, 2024 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY2024 Budget, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the budget amendments, line-item transfers and revenue certification for FY 2024 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider Subdivision (Two Tier) Final Plat for El Matador Estates, and take any necessary action.

A motion was made by Comm. Bubela and seconded by Comm. Martin, to approve the Subdivision (Two Tier) Final Plat for El Matador Estates. Motion carried.

Consider order conveying surplus property to Victoria County Sheriffs Office, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the order conveying surplus Tahoe for transport to Victoria County Sheriffs Office for use by Gulf Bend Center. Motion carried.

Discuss and consider Change Order No. 1 decreasing the Jackson County WCID No 2 Lift Station Rehabilitation Contract with Mercer Construction by \$41,188 as recommended by Lynn Engineering and take any necessary action, and take any necessary action.

A motion was made by Judge Sklar and seconded by Comm. Martin, to approve the consider Change Order No. 1 decreasing the Jackson County WCID No 2 Lift Station Rehabilitation Contract with Mercer Construction by \$41,188 as recommended by Lynn Engineering. Motion carried.

Clerk's Note: A copy of the change order on file among exhibits of Commissioners' Court.

Consider approval of donation agreement in the amount of \$26,100 with Building Bridge Foundation in support of The Industrial Courageous Cobras At-Risk After School Program for the School Year August 1, 2024, and ending July 31, 2025, and budget same, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the donation agreement in the amount of \$26,100 with Building Bridge Foundation in support of The Industrial Courageous Cobras At-Risk After School Program for the School Year August 1, 2024, and ending July 31, 2025. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider pest control agreement with Safeguard, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the pest control agreement with Safeguard. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider approval of the FY 2024 Statewide Automated Victim Notification Service SAVNS Grant Award, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Hunt to approve the FY 2024 Statewide Automated Victim Notification Service SAVNS Grant Award in the amount of \$5,935.12. Motion carried.

Consider Participating Entity Services Agreement with Appriss Insights, LLC, (Equifax) for the Statewide Automated Victim Notification Service (SAVNS) for the year ending August 31, 2025, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl to approve the Participating Entity Services Agreement with Appriss Insights, LLC, (Equifax) for the Statewide Automated Victim Notification Service (SAVNS) for the year ending August 31, 2025 and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider requesting the County Auditor to conduct an audit as required by Article 59.06 of the Code of Criminal Procedure on behalf of the Commissioners' Court for the Criminal District Attorney and the Sheriffs Office, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, request that the County Auditor to conduct an audit as required by Article 59.06 of the Code of Criminal Procedure on behalf of the Commissioners' Court for the Criminal District Attorney and the Sheriffs Office. Motion carried.

Consider allocation and payment of County portion of Optional Fee for Child Safety under Code of Criminal Procedure, Art. 102.14(g), and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the allocation and payment of County portion of Optional Fee for Child Safety under Code of Criminal Procedure, Art. 102.14(g) in the amounts of \$2,000 to Harbor House and \$1,293.60 to Hope of South Texas. Motion carried.

Consider contribution to Child Advocacy and/or Child Abuse Prevention Organization, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the contribution to Child Advocacy and/or Child Abuse Prevention Organization in the amount of \$1,500 to CASA and to come out of capital credits. Motion carried.

Discuss and consider updating the Airport's, Airport Layout Plan (ALP) and Narrative Report to depict current conditions and planned future conditions using Federal Infrastructure Investment and Jobs Act (IIJA) Funds through Texas Department of Transportation, and take any necessary action.

A motion was made by Judge Sklar, seconded by Comm. Karl, to approve updating the Airport's, Airport Layout Plan (ALP) and Narrative Report to depict current conditions and planned future conditions using Federal Infrastructure Investment and Jobs Act (IIJA) Funds through Texas Department of Transportation with the match to come out of ARPA Funds as well as designate the authorized representative to be the County Auditor and designate the sponsors consultant selection committee. Motion carried.

Discuss and consider exempting the procurement of an Information Technology Service Provider as a personal or professional service under LGC Sec 262.024 Discretionary Exemptions from the competitive requirements of LGC Sec 262.023, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to exempt the procurement of an Information Technology Service Provider as a personal or professional service under LGC Sec 262.024 Discretionary Exemptions from the competitive requirements of LGC Sec 262.023. Motion carried.

Consider updating Texas Department of Emergency Management Designation of Sub-recipient Agent (DSA) Form, and take any necessary action.

A motion was made by Comm. Bubela, seconded by Comm. Martin, to update the Texas Department of Emergency Management Designation of Sub-recipient Agent (DSA) Form and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the form on file among exhibits of Commissioners' Court.

Ratify updated MOU with Texas Statewide Interoperability Communication Plan detailing number of mobile, portable, temporary base, and/or mobile relay radios to be operated under TxDPS licenses.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to ratify updated MOU with Texas Statewide Interoperability Communication Plan detailing number of mobile, portable, temporary base, and/or mobile relay radios to be operated under TxDPS licenses. Motion carried.

Clerk's Note: A copy of the MOU on file among exhibits of Commissioners' Court.

Receive unaudited financial statements as of and for the eleven months ending August 31, 2024.

A motion was made by Judge Sklar, seconded by Comm. Hunt, to receive the unaudited financial statements as of and for the eleven months ending August 31, 2024. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

Consider changing Commissioners' Court meeting date from October 22, 2024 to October 21, 2024, and take any necessary action.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to change Commissioners' Court meeting date from October 22, 2024 to October 21, 2024. Motion carried.

Discuss and approve award to selected grant management firm for grant pre-application, application, and implementation services for the Jackson County's 2025-2026 Texas Community Development Grant Fund Program as administered by the Texas Department of Agriculture. If applicable, Jill Sklar, County Judge, the County's designated representative is authorized to negotiate and agree to a final fee on behalf of Jackson County, and take any necessary action.

A motion was made by Judge Sklar, seconded by Comm. Martin, to approve award to Grant Works for grant manager for pre-application, application, and implementation services for the Jackson County's 2025-2026 Texas Community Development Grant Fund Program as administered by the Texas Department of Agriculture and designate Jill Sklar, County Judge, as the County's designated representative to on behalf of Jackson County. Motion carried.

Clerk's Note: A copy of the ranking sheet on file among exhibits of Commissioners' Court.

Consider Appointment of Election Judges and Alternate Judges for the November 5, 2024 General Election.

A motion was made by Comm. Bubela, seconded by Comm. Martin, to approve the appointment of Election Judges and Alternate Judges for the November 5, 2024 General Election as presented by the County Clerk. Motion carried.

Clerk's Note: A copy of the appointment list on file among exhibits of Commissioners' Court.

Consider Payment of County and Precinct bills and court orders.

It was noted that there was one court order.

A motion was made by Comm. Hunt, and seconded by Comm. Karl, to pay the County and Precinct bills, payroll and court orders. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Hunt, to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL
CHANGES**

October 8, 2024

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Boscardillo, Kelly	Tax Assessor-Collector	Full time	\$0.00	\$15.60	10/12/2024
Bustamante, Bridget	Sheriff	Part time	\$0.00	\$23.00	10/09/2024
Bustamante, Bridget	Sheriff	Full time	\$23.00	\$24.02	10/12/2024
Jones, Jessica	Sheriff	Re-eval of position	\$21.84	\$22.64	10/13/2024
Smith, Justin	Jail	Resignation	\$23.24	\$0.00	10/11/2024
Findley, Matthew	Precinct #4	Re-eval of position	\$22.00	\$23.00	10/12/2024
Joiner, Blaine	Precinct #4	Re-eval of position	\$23.00	\$24.00	10/12/2024
	SB22-Rural LE Salary	Jailer certificate.			
Kovar, Kara	Assistance Grant	Intermediate	\$0.00	\$0.26	10/12/2024

Receive various county reports, news and information.

Monica Foster and Amanda Rodriguez received certificates for continuing education.

Reminder for County Wide Clean up.

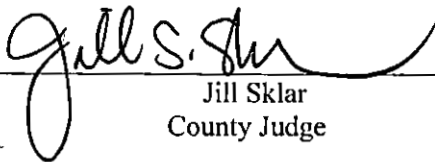
Tax Office will be closed at 3:30pm on 10/8/24 for software update.

ADJOURNMENT

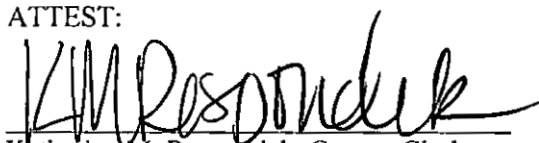
A motion was made by Comm. Hunt, seconded by Comm. Bubela to adjourn at 9:43 a.m.

Meeting **ADJOURNED**

APPROVED this the 12th day of November 2024.


Jill Sklar
County Judge

ATTEST:


Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

October 8, 2024